

"Strive to Excel"

## STUDENT RECORD UPDATE FORM

Please complete the relevant details below

CHILD'S NAME: \_\_\_\_\_

CLASS: \_\_\_\_\_

Parent /Guardian 1			
Name	Phone (h)	Phone (w)	Mobile
Parent /Guardian 1 Address:			
Email:			
Parent /Guardian 2			
Name	Phone (h)	Phone (w)	Mobile
Parent/Guardian 2 Address:			
Email:			
Student Address:			
Emergency Contacts (NOTE: Parents are contacted first):			
1. Name	Relationship	Phone	Mobile
2. Name	Relationship	Phone	Mobile
Any other information (eg family / custody arrangements, medical details etc)			
Signed: Date:   Check this box if no changes are required			
Office use only: Ones	School	Date:	(eff: 03/02/16)